

Department of Computer Application

Shri Ram College, Muzaffarnagar

Notice Date: 18.11.2017

This is to inform all the Faculty members of Shri Ram College that Eight day Faculty Development Program (FDP) on Use of ICT Tools is being organized by the Faculty of Computer Application from 21.11.2017 to 28.11.2017 at Shri Ram College, Auditorium. All the members are expected to attend the same and be benefited.

Layout of the Programme:

S.No	Date	Topic	Resource Person	Time
1	21/11/2017	Role of ICT in effective teaching learning	Dr. Nishant Kumar Rathi	2:00pm onwards
2	22/11/2017	Creating effective documents using MS-Word.	Dr. AmitTyagi	2:00pm onwards
3	23/11/2017	Creating and handling tables in MS-Word	Dr. AmitTyagi	2:00pm onwards
4	24/11/2017	Use of mail merge.	Dr. AmitTyagi	2:00pm onwards
5	25/11/2017	Developing Power Point Presentation	Dr. Pramod Kumar	2:00pm onwards
6	26/11/2017	Editing and formatting presentation	Dr. Pramod Kumar	2:00pm onwards
7	27/11/2017	Use of multimedia and animation in presentation	Dr. Pramod Kumar	2:00pm onwards
8	28/11/2017	Role of internet in education	Dr. Nishant Kumar Rathi	2:00pm onwards


(Dr. Pramod Kumar)
Programme Coordinator


(Dr. Nishant Kumar Rathi)
Dean, C. A.


(Dr. RS Chauhan)
Principal, Shri Ram College

For information:

- Dean/HoD, Department of Fine Arts
- Dean/HoD, Department of Commerce
- Dean/HoD, Department of Business Administration
- Dean/HoD, Department of Journalism and Mass Communication
- Dean/HoD, Department of Education
- Dean/HoD, Department of Basic Science
- Dean/HoD, Department of Bio Sciences


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Department of Computer Application

Shri Ram College, Muzaffarnagar

Report on 8 Days Faculty Development Program on "Use of ICT Tools"

Date: 30.11.2017

Department of Computer Application of Shri Ram College, Muzaffarnagar was conducted a FDP on Use of ICT Tools from 21.11.2017 to 28.11.2017 at SRC Auditorium. The faculty members of Shri Ram College were present during this knowledge sharing session. This FDP was mainly conducted to impart knowledge to use ICT for teaching learning. Dr. Pramod Kumar coordinated the complete event.

The following topics were covered in the FDP:

Day 1(21.11.2017): Role of ICT in effective teaching learning.

Day 2(22.11.2017): Creating effective documents using MS-Word.

Day 3(23.11.2017): Creating and handling tables in MS-Word.

Day 4(24.11.2017): Use of mail merge.

Day 5(25.11.2017): Developing Power Point Presentation.

Day 6(26.11.2017): Editing and formatting presentation.

Day 7(27.11.2017): Use of multimedia and animation in presentation.

Day 8(28.11.2017): Role of internet in education.

On Day 1, the FDP was inaugurated and the opening remarks for the programme were given by Dr. R.S. Chauhan, Principal, Shri Ram College. Thereafter Dr. Nishant Kumar Rathi introduced ICT and emphasized the use of ICT to improve teaching and learning. Various ICT tools and technologies were also discussed.

On Day 2, the speaker, Dr. Amit Tyagi presented how to create text documents, Editing and formatting the existing documents, preparing Graphical documents comprising images, features to detect grammatical errors in a text document

On Day 3, Dr. Amit Tyagi presented how to insert table, add rows and columns to a table, splitting table and cells in a table, merging cells, table formatting, performing calculations in table


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On Day 4, Dr. Amit Tyagi presented how to use mail merge for bulk email, letters, labels, and envelopes

On Day 5, the speaker, Dr. Pramod Kumar began the lecture with introduction of developing effective PPT using MS-PowerPoint. He elaborated the tools to develop power point presentation with help of example and discussed how to adopt PPT in teaching to deliver effective lecture.

On Day 6, Dr. Pramod Kumar presented how to change Colour, Fonts, Effects and Background Styles

On Day 7 Dr. Pramod Kumar demonstrated adding video and sound, clipart, using animations to enhance the presentation.

On Day 8, Dr. Nishant Kumar Rathi stated how internet opens doorway to a wealth of information, knowledge and educational resources, increasing opportunities for learning in and beyond the classroom. Teachers use online materials to prepare lessons, and students to extend their range of learning

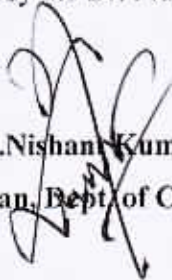
All the teachers were assigned assignments for each session and those assignments were also evaluated and cleared all the doubts daily by the speaker.

This FDP was of great success. It helps faculty members to enhance knowledge on ICT tools like MS Word, PowerPoint and Internet.

The programme came to an end with the vote of thanks by the Dr. Pramod Kumar.

CC:

1. Principal /Director
2. IQAC Co-ordinator


Dr. Nishant Kumar Rathi
Dean, Dept. of Computer Application


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IQAC, Shri Ram College,
Muzaffarnagar


Principal
Shri Ram College
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Department of Computer Application
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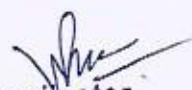
Glimpses of FDP on Use of ICT Tools
Dated: 21-11-2017 to 28-11-2017

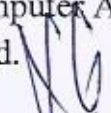


Resource Person Dr. Nishant Kumar Rathi, Dean, Dept. of Computer Application delivering his presentation on Usage of ICT.



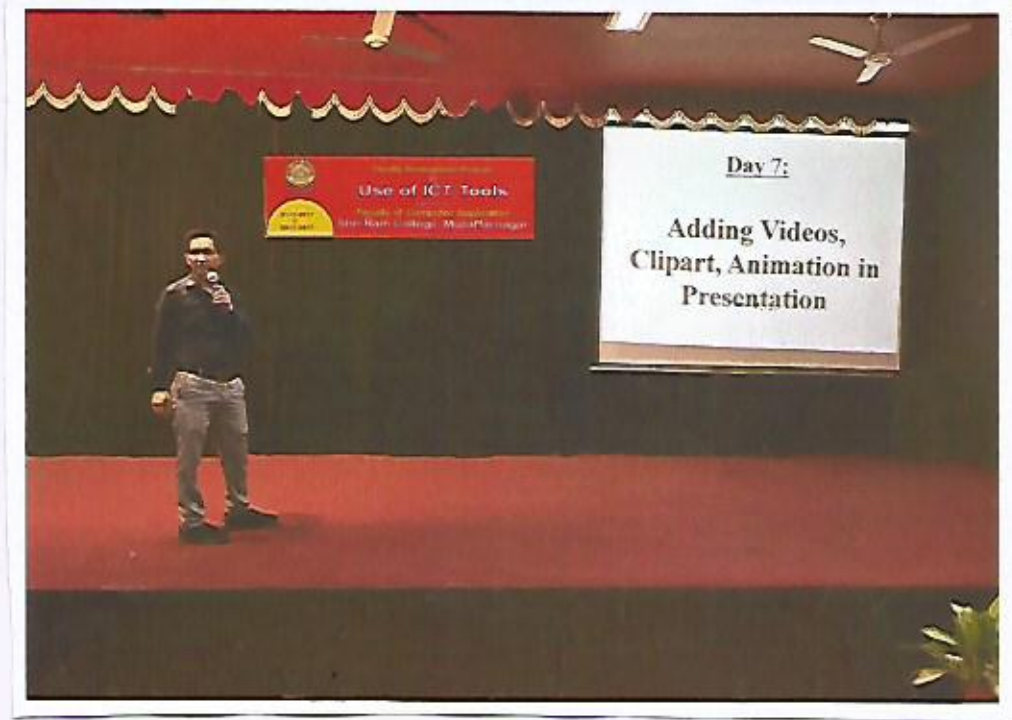
Resource Person Dr. Amit Tyagi, Faculty, Dept. of Computer Application delivering his presentation on MS-Word.


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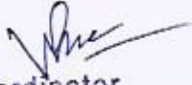

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Glimpses of FDP on Use of ICT Tools
Dated: 21-11-2017 to 28-11-2017



Resource Person Dr. Pramod Kumar, Dept. of Computer Application delivering his presentation on Power Point Presentation


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CERTIFICATE OF APPRECIATION

This is to certify that *Dr. Aysha Raaveen, T. Ed., S.R.C.* of **Shri Ram College** has successfully participated in 8-days FDP on "**Use of ICT Tools**" organized by Department of Computer Application, Shri Ram College, Muzaffarnagar (U.P.) held from 21-28 November, 2017.

(Dr. Pramod Kumar)
Coordinator

(Dr. R.S. Chauhan)
Principal

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CERTIFICATE OF APPRECIATION

This is to certify that ~~Ms. Amit kumar Kanahwal, T. Ed. SRC~~ of **Shri Ram College** has successfully participated in 8-days FDP on **"Use of ICT Tools"** organized by Department of Computer Application, Shri Ram College, Muzaffarnagar (U.P.) held from 21-28 November, 2017.


(Dr. Pramod Kumar)
Coordinator


(Dr. R.S. Chauhan)
Principal

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CERTIFICATE OF APPRECIATION

This is to certify that ~~Ms. Sheetal~~, ~~Teacher Education, SRC~~ of ~~Shri Ram College~~ has successfully participated in 8-days FDP on "Use of ICT Tools" organized by Department of Computer Application, Shri Ram College, Muzaffarnagar (U.P.) held from 21-28 November, 2017.

(Dr. Pramod Kumar)
Coordinator

(Dr. R.S. Chauhan)
Principal

Department of Computer Application
Shri Ram College, Muzaffarnagar
- FDP on "USE OF ICT TOOLS"

Date: 21/11/2017 to 28/11/2017

SNO.	Name of the teacher	Name of Dept.	Signature							
			Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
1	Dr. Nishant Kumar Rathi	Computer Application								
2	Dr. Vikas Aggarwal	Computer Application								
3	Mrs. Neetu Singh	Computer Application								
4	Dr. Pramod Kumar	Computer Application								
5	Dr. Amit Tyagi	Computer Application								
6	Dr. Vikas Sharma	Computer Application								
7	Mr. Nitin Tyagi	Computer Application								
8	Mr. Sanjay Kant	Computer Application								
9	Mr. Shrikant Singh	Computer Application								
10	Mr. Amit Kumar	Computer Application								
11	Mr. Siddhant Garg	Computer Application								
12	Mrs. Vinita Shrivastava	Computer Application								
13	Mr. Himanshu Hora	Computer Application								
14	Mr. Praveen Kumar	Computer Application								
15	Mr. Mohd. Yusuf	Computer Application								
16	Ms. Mansi Singh	Computer Application								
17	Ms. Shreela Pareek	Computer Application								
18	Mrs. Neha Kapil	Computer Application								
19	Ms. Medhavi Malik	Computer Application								
20	Mr. Shubham Goel	Computer Application								
21	Dr. Saurabh Mittal	Business Administration								
22	Dr. Aditya Gautam	Business Administration								
23	Dr. Pankaj Kumar	Business Administration								
24	Dr. Himanshu Verma	Business Administration								
25	Dr. Pankaj Kaushik	Business Administration								
26	Dr. Pragati Saxena	Business Administration								

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Date: 21/11/2017 to 28/11/2017

27	Mr. Vivek Kumar Tyagi	Business Administration	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek
28	Mr. Rajeev Rawal	Business Administration	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev
29	Ms. Shruti Mittal	Business Administration	Shruti	Shruti	Shruti	Shruti	Shruti	Shruti	Shruti	Shruti
30	Mr. Ajay Chauhan	Business Administration	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay
31	Mr. Ankur Tyagi	Business Administration	Ankur	Ankur	Ankur	Ankur	Ankur	Ankur	Ankur	Ankur
32	Mr. Kapil Dev Dhiman	Business Administration	Kapil	Kapil	Kapil	Kapil	Kapil	Kapil	Kapil	Kapil
33	Ms. Neha Singh	Business Administration	Neha	Neha	Neha	Neha	Neha	Neha	Neha	Neha
34	Mr. Amit Bhatnagar	Business Administration	Amit	Amit	Amit	Amit	Amit	Amit	Amit	Amit
35	Mrs. Heena Haroon	Business Administration	Haroon	Haroon	Haroon	Haroon	Haroon	Haroon	Haroon	Haroon
36	Dr. Vijay Sharma	Commerce	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay
37	Dr. Dharmendra	Commerce	Dharmendra	Dharmendra	Dharmendra	Dharmendra	Dharmendra	Dharmendra	Dharmendra	Dharmendra
38	Dr. Ravindra Kumar	Commerce	Ravindra	Ravindra	Ravindra	Ravindra	Ravindra	Ravindra	Ravindra	Ravindra
39	Dr. Ashfaq Ali	Commerce	Ashfaq	Ashfaq	Ashfaq	Ashfaq	Ashfaq	Ashfaq	Ashfaq	Ashfaq
40	Dr. Nilun Kumar Jain	Commerce	Nilun	Nilun	Nilun	Nilun	Nilun	Nilun	Nilun	Nilun
41	Dr. Pooja Tomar	Basic Science	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja
42	Dr. Manoj Mittal	Basic Science	Manoj	Manoj	Manoj	Manoj	Manoj	Manoj	Manoj	Manoj
43	Ms. Parul Joshi	Basic Science	Parul	Parul	Parul	Parul	Parul	Parul	Parul	Parul
44	Dr. Sarika Goel	Basic Science	Sarika	Sarika	Sarika	Sarika	Sarika	Sarika	Sarika	Sarika
45	Mr. Rajeev Rawal	Basic Science	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev	Rajeev
46	Dr. Priyanka Singh	Basic Science	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka
47	Ms. Ekta Singh	Basic Science	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta	Ekta
48	Dr. Vinit Kumar Sharma	Basic Science	Vinit	Vinit	Vinit	Vinit	Vinit	Vinit	Vinit	Vinit
49	Dr. Prashant Dwivedi	Basic Science	Prashant	Prashant	Prashant	Prashant	Prashant	Prashant	Prashant	Prashant
50	Mr. Rishabh Bhardwaj	Basic Science	Rishabh	Rishabh	Rishabh	Rishabh	Rishabh	Rishabh	Rishabh	Rishabh
51	Ms. Nidhi Pandit	Basic Science	Nidhi	Nidhi	Nidhi	Nidhi	Nidhi	Nidhi	Nidhi	Nidhi
52	Ms. Pooja Rani	Basic Science	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja
53	Dr. Bhupendra Singh (Bhander)	Physical Education	Bhupendra	Bhupendra	Bhupendra	Bhupendra	Bhupendra	Bhupendra	Bhupendra	Bhupendra

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54	Dr. Mohammad Atsun	Physical Education	<i>Atsun</i>	<i>Atsun</i>	<i>Atsun</i>	<i>Atsun</i>	<i>Atsun</i>	<i>Atsun</i>	<i>Atsun</i>	<i>Atsun</i>
55	Dr. Abdul Azeej Khan	Physical Education	<i>Azeej</i>	<i>Azeej</i>	<i>Azeej</i>	<i>Azeej</i>	<i>Azeej</i>	<i>Azeej</i>	<i>Azeej</i>	<i>Azeej</i>
56	Dr. Zeeshan Haidar	Physical Education	<i>Zeeshan</i>	<i>Zeeshan</i>	<i>Zeeshan</i>	<i>Zeeshan</i>	<i>Zeeshan</i>	<i>Zeeshan</i>	<i>Zeeshan</i>	<i>Zeeshan</i>
57	Dr. Pankuj Gwari	Physical Education	<i>Pankuj</i>	<i>Pankuj</i>	<i>Pankuj</i>	<i>Pankuj</i>	<i>Pankuj</i>	<i>Pankuj</i>	<i>Pankuj</i>	<i>Pankuj</i>
58	Dr. Dilshad ali	Physical Education	<i>Dilshad</i>	<i>Dilshad</i>	<i>Dilshad</i>	<i>Dilshad</i>	<i>Dilshad</i>	<i>Dilshad</i>	<i>Dilshad</i>	<i>Dilshad</i>
59	Mr. Amardeep sharma	Physical Education	<i>Amardeep</i>	<i>Amardeep</i>	<i>Amardeep</i>	<i>Amardeep</i>	<i>Amardeep</i>	<i>Amardeep</i>	<i>Amardeep</i>	<i>Amardeep</i>
60	Mr. Sandeep Kumar	Physical Education	<i>Sandeep</i>	<i>Sandeep</i>	<i>Sandeep</i>	<i>Sandeep</i>	<i>Sandeep</i>	<i>Sandeep</i>	<i>Sandeep</i>	<i>Sandeep</i>
61	Mr. Ashu Sharma	Physical Education	<i>Ashu</i>	<i>Ashu</i>	<i>Ashu</i>	<i>Ashu</i>	<i>Ashu</i>	<i>Ashu</i>	<i>Ashu</i>	<i>Ashu</i>
62	Mr. Parmod Kumar	Physical Education	<i>Parmod</i>	<i>Parmod</i>	<i>Parmod</i>	<i>Parmod</i>	<i>Parmod</i>	<i>Parmod</i>	<i>Parmod</i>	<i>Parmod</i>
63	Mr. Bhupendra Kumar	Physical Education	<i>Bhupendra</i>	<i>Bhupendra</i>	<i>Bhupendra</i>	<i>Bhupendra</i>	<i>Bhupendra</i>	<i>Bhupendra</i>	<i>Bhupendra</i>	<i>Bhupendra</i>
64	Dr. Ashwani Kumar	Bioscience	<i>Ashwani</i>	<i>Ashwani</i>	<i>Ashwani</i>	<i>Ashwani</i>	<i>Ashwani</i>	<i>Ashwani</i>	<i>Ashwani</i>	<i>Ashwani</i>
65	Dr. R.K. Deshwal	Bioscience	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>	<i>R.K. Deshwal</i>
66	Mr. Vikas Tyagi	Bioscience	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>	<i>Vikas Tyagi</i>
67	Dr. Reena Pundir	Bioscience	<i>Reena Pundir</i>	<i>Reena Pundir</i>	<i>Reena Pundir</i>	<i>Reena Pundir</i>	<i>Reena Pundir</i>	<i>Reena Pundir</i>	<i>Reena Pundir</i>	<i>Reena Pundir</i>
68	Ms. Parul Tyagi	Bioscience	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>	<i>Parul Tyagi</i>
69	Ms. Richa Malik	Bioscience	<i>Richa Malik</i>	<i>Richa Malik</i>	<i>Richa Malik</i>	<i>Richa Malik</i>	<i>Richa Malik</i>	<i>Richa Malik</i>	<i>Richa Malik</i>	<i>Richa Malik</i>
70	Ms. Akansha Kushwaha	Bioscience	<i>Akansha</i>	<i>Akansha</i>	<i>Akansha</i>	<i>Akansha</i>	<i>Akansha</i>	<i>Akansha</i>	<i>Akansha</i>	<i>Akansha</i>
71	Ms. Jyotsana Yadav	Bioscience	<i>Jyotsana</i>	<i>Jyotsana</i>	<i>Jyotsana</i>	<i>Jyotsana</i>	<i>Jyotsana</i>	<i>Jyotsana</i>	<i>Jyotsana</i>	<i>Jyotsana</i>
72	Mr. Ankit Kumar	Bioscience	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>	<i>Ankit Kumar</i>
73	Ms. Vishwa Rawat	Bioscience	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>	<i>Vishwa Rawat</i>
74	Ms. Laxmi Gaur	Bioscience	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>	<i>Laxmi Gaur</i>
75	Dr. Prerna Mittal	Teacher Education	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>	<i>Prerna Mittal</i>
76	Dr. Pramod Kumar Rajput	Teacher Education	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>	<i>Pramod Rajput</i>
77	Mr. Mandeep Kumar	Teacher Education	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>	<i>Mandeep Kumar</i>
78	Mr. Sandeep Rathi	Teacher Education	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>	<i>Sandeep Rathi</i>
79	Mr. Bhanu Pratap Verma	Teacher Education	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>	<i>Bhanu Pratap Verma</i>
80	Mr. Jugmaheer Gautam	Teacher Education	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>	<i>Jugmaheer Gautam</i>

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